



# WHAT NOW?

## Renovations and Repairs Tel. 0117 9724730

You have just viewed the new Argos Racing Cycles website, please take some time to consider the information provided. If you require any help pricing work or any further information regarding work not listed, please contact us on the above number.

**If you are unable to visit our premises, we recommend that you visit the Parcel Force website [www.parcelforce.com/sending-parcel](http://www.parcelforce.com/sending-parcel) , you can then arrange a pick up from your home or work address and have the box delivered to our workshop.**

### Step 1

Once you have read up on the services you require, please make detailed notes and attach them to the frame or item you are sending. Please make your notes as clear and detailed as possible. Please use our booking in form on our web site.

### Step 2

The frame or item will need to be packed into a suitable container, we recommend visiting your local bike shop, the shop should be more than happy to supply you with a good sturdy cardboard box – Please check size restrictions on the couriers website.

### Step 3

Before inserting your frame or item into the box you must.

1. Insert a packer into the rear dropouts of your frame.
2. Check the bottom of the box is sealed (to be sure add extra tape).
3. Insert packaging material into the box.
4. Place the frame into the box, paying extra attention to wrapping the head tube and bottom bracket areas.
5. Cover the frame with extra packaging this is to reduce movement.
6. **\*\*Attach contact details and work instruction to the frame\*\***

### Step 4

Before sealing the box ensure all parts that require work are present. Seal box, then attach our address label (Downloadable on web site).

### Step 5

The box is now ready. Now choose a courier to arrange delivery to us via their website.

### Step 6

On receipt of the frame we will contact you before any work is undertaken, this is to confirm price, details and turnaround (where possible). A deposit will also be requested (credit or debit card & BACS transfers are the most popular method). Please note we cannot accept any responsibility for damage caused by the courier, the frame is transported at your own risk. We also recommend adding extra insurance to cover the value of the goods.

**When the work has been completed we will contact you to discuss delivery address and balance payment details. Full payment is required before finished items leave our premises.**

**The carriage charge is currently £23.00 for a standard box size = 1 x frameset. Larger boxes are typically £30.00. All prices include VAT @ 20%. The maximum standard courier insurance is £100.00, extra cover can be purchased if required.**